

Minutes of Monthly Board Meeting
Central Bowie County WSC
May 4, 2021

Meeting was called to order at 7:00 pm by President Harrell Hignight.

Public Discussion: None

Approve Minutes: The minutes of the April 6, 2021 meeting were read. A motion was made by Mr. May to approve minutes as read. Seconded by Mr. McKay. Motion carried. 7/0/0

Secretary/Treasurer: Motion by Mr. McKay to approve report. Seconded by Mr. Hignight. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. The 2016 1 Ton is still in the shop, but the motor has arrived. One new pump at Rock Creek Pump Station has been installed. The CR 4118 project would involve approximately 4,700 LF of 3" PVC pipe, 1 road bore, 4 valves, and some fittings. The cost to complete project would be approximately \$20,000. One operator-in-training of 6 months has accepted a job elsewhere.

Old Business:

Consider and take action on Capital Improvements to include status/progress of existing projects, proposed projects, and any conceptional proposed projects for the future:

- a. **Hayter 065003 CBCWSC Dekalb Pump Station Drainage (Daniel Complaint – Dekalb Float Valve and Flush Point):** GM reported that contractor is still waiting on parts.
- b. **Hayter 065004 CBCWSC 98 Pump & Rock Creek Pump Stations (Disinfection System Improvements):** No action.
- c. **Hayter 065006 CBCWSC TxDOT Utility Relocation:** No action
- d. **98 & RC Pumpstations, housekeeping and maintenance:** No action
- e. **Hwy 98 Water Line Replacement:** No action

CR 4239 Update: No action

Consider and take action on line extension FM 561: No action.

New Business

Consider and take action on bids for metal building at Dekalb Pump Station: Motion was made and seconded to award project to low bidders, Pinkham Construction and Diamond J Insulation, at a cost of \$10,720.82. Carried 7/0/0

Consider and take action on purchase of 4 laptops, vehicle mounts, GPS, and software: Motion was made by Mr. McKay to approve purchase of 3 laptops, mounts, GPS, software (cost not to exceed \$6,930) and 3 data subscriptions (cost not to exceed \$105/month). Seconded by Mr. May. Motion carried. 5/0/2. Mr. Coleman and Mr. Minter voting nay.

Consider and take action on Resolution 05042021 authorizing General Manager to execute an agreement with Riverbend Water Resources District for certain services: Motion by Mr. Shelton to approve resolution, seconded by Mr. May. Motion carried. 7/0/0

Consider and take action on vacant licensed operator position (full and part time), current operators in training, special incentives, and other related matters: Mr. McKay made a motion to implement an incentive program in the training/licensing program as follows: 1. Successful completion of training course-\$250 bonus; 2. Successful certification as Class C Water Distribution Operator-\$500 bonus. Seconded by Mr. Coleman. Motion carried. 7/0/0

Consider and take action on variance request, account 3224: GM reported that matter was resolved. No action.

Consider and take action on overhead door replacement on shop/warehouse: General Manager reported on some difficulties in getting a quote to fix door. Mr. May provided GM contact information for another contractor in this line of work.

Consider and take action on appointment of new Director to vacant position: Mr. McKay made a motion to appoint Gary Fannin to vacant position. Seconded by Mr. Shelton. Motion carried. 7/0/0 Mr. McKay will contact.

Consider and take action on certain terms of the Agreement to Provide Water Utility Service to designated Areas with City of New Boston: It was generally agreed that the original CCN committee, Mr. Hignight, Mr. McKay, and Mr. May, along with GM will meet with the City on this matter, generally pertaining to established plan and procedure to address the provisions of water service to future areas annexed into the City.

Executive session: None

Non-agenda Items: None

Meeting was adjourned at 8:15 pm

Members and Guests Present: See sign-in sheets

