

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
January 5, 2016

Meeting was called to order by President Harrell Hignight at 6:00 pm.

**Public Discussion:** Joseph Dastillon, Jr. and Joseph Dastillon, Sr. discussed variance request. They believe the meter for vacant account, #3071, was installed in 2014 and removed shortly thereafter. They do not believe a person should have to pay much money to get a meter put back in and service re-instated after a meter has been pulled and membership liquidated.

**Approve Minutes:** The minutes of the December 1, 2015 meeting were read. A motion was made by Mr. Hignight to approve minutes. Seconded by Mr. Erwin. Motion carried. 6/0/0

**Secretary/Treasurer:** Treasurer's report for December was reviewed. A motion was made by Mr. Erwin to approve report. Seconded by Mr. Sanford. Motion carried. 6/0/0

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, personnel, and water quality. Nov 2015 Stats: UAW- 10.00%, YTD Ratio – 71.08%, Connections – 2687.

**Old Business:**

CCN Amendment: No action

RD Funded Project: Motion was made, seconded, and carried to pay outstanding KSA Engineers invoices totaling \$2,853.60. As suggested by Representative Ratcliff's office, General Manager will send a letter to USDA-RD regarding the pre-mature cancelation of ARRA funds.

Consider and take action on applications for service: No action

New Office Building: General Manager reported that installation of the new septic system has begun.

Consider and take action on wholesale water purchase from the City of New Boston: No action

**New Business:**

Consider and take action on variance request, CR 4244, Turner: This property is not in the CCN. There were also concerns over the distance of the extension and number of meters to be added. No variance was granted.

Consider and take action on variance request, CR 4235, Culpepper: This property is not in the CCN. This extension would create a new dead end. There were also concerns over the distance of the extension and number of meters to be added. No variance was granted.

Consider and take action on variance request, CR 4101, Dastillon: Mr. Joseph Dastillon, Jr. applied for service and paid all fees in September of 2013. Meter was installed 10/10/13. He never connected to or began using water because his work required him to go overseas for a period of time. No monthly service availability charges were ever paid. The meter was pulled and membership liquidated. He requests relief on cost to re-establish service due to his work requiring him to go overseas. No variance was granted.

Consider and take action on SAMCO Leak Detection Services: General Manager presented a quote for leak detection services. There was much discussion. General Manager was directed to implement the necessary actions/procedures to get a better distinction between the water that is unaccounted for and the water attributed to flushing and leaks.

Consider and take action on Budget: General Manager noted that the 2003 F350 is old and has 85,000 miles on it. Different replacement strategies were discussed. General Manager reported that along US 259S at Anderson Creek, the creek bank is eroding out and exposing more and more casing. Some action must be taken soon to ensure uninterrupted service.

**Executive Session:** None

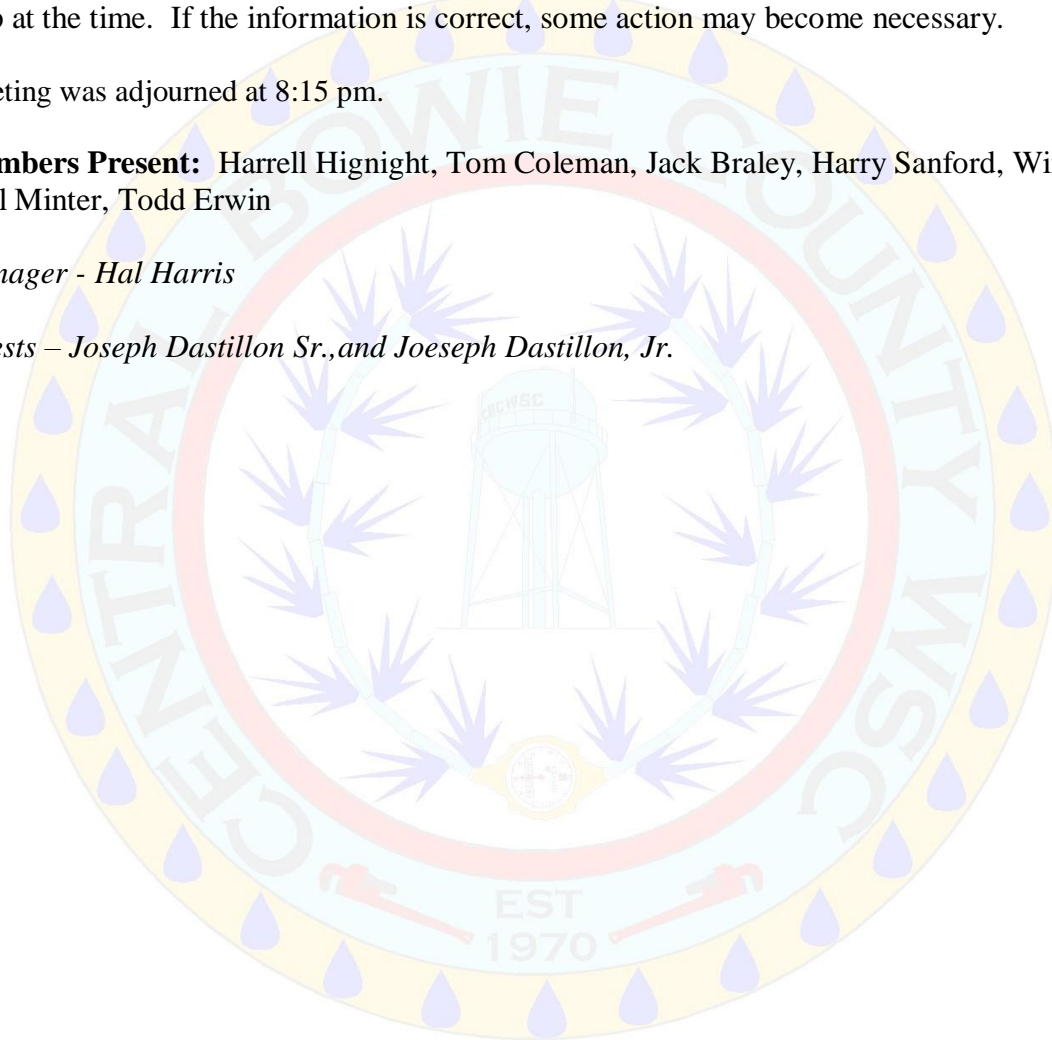
**Non-agenda Items:** General Manager relayed that he was told by a random individual that the truck stop at US 82 and I-30 is no longer being built. Instead, an 88 unit low income housing complex is to be built. Our agreement with the City of New Boston refers to the “proposed project” which was a truck stop at the time. If the information is correct, some action may become necessary.

Meeting was adjourned at 8:15 pm.

**Members Present:** Harrell Hignight, Tom Coleman, Jack Braley, Harry Sanford, Winfred Thompson, Burl Minter, Todd Erwin

*Manager - Hal Harris*

*Guests – Joseph Dastillon Sr., and Joeseeph Dastillon, Jr.*



Minutes of Monthly Board Meeting  
Central Bowie County WSC  
February 2, 2016

Meeting was called to order by President Harrell Hignight at 6:00 pm.

**Public Discussion:** None

**Approve Minutes:** The minutes of the January 5, 2016 meeting were read. A motion was made by Mr. Epperson to approve minutes. Seconded by Mr. Braley. Motion carried. 5/0/0

**Secretary/Treasurer:** Treasurer's report for January was reviewed. A motion was made by Mr. Erwin to approve report. Seconded by Mr. Thompson. Motion carried. 5/0/0

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Dec 2015 Stats: UAW- 11.43%, YTD Ratio – 72.12%, Connections – 2692. There has been recurring complaints of sand in water in Woodstock Subdivision. Bonnie Nowlin was hired as part-time clerk.

**Old Business:**

CCN Amendment: No action

RD Funded Project: Outstanding KSA Engineers invoices totaling \$2,853.60 were paid. General Manager sent a letter to USDA-RD regarding the pre-mature cancelation of ARRA funds. CCN amendment, System Map, and Water Quality RFP were discussed.

Consider and take action on applications for service: No action

New Office Building: General Manager the new septic system has been installed. Will be converted from tablet to liquid and surface dressed up at a later date. Mr. Patterson has been working on bid documents. The templates have changed and he has been reviewing them very carefully. He is to meet with GM this week. Directors agreed to schedule a special meeting to award bid.

Consider and take action on wholesale water purchase from the City of New Boston: No action

Consider and take action on Leak Detection Services: General Manager discussed leak detection equipment which runs about \$4,500.00 per unit.

Consider and take action on Ander Creek Bore: It was examined by contractor and CBCWSC employees. It needs attention soon. Alternatives were discussed. GM recommended boring. Motion was made by Mr. Minter to bore the creek at a cost of approximately \$10,300.00. Seconded by Mr. Hignight. Motion carried 6/0/0

**New Business:**

Consider and take action on Budget: GM noted that chemical cost will go up. It was agreed that a Fire Hydrant meter would be purchased to meter flushing of water.

Consider and take action on Resolution 020216 cancelling elections: Motion was made, seconded, and carried to adopt resolution.

**Executive Session:** None

**Non-agenda Items:** General Manager noted that according to Johnny Branson, the I-30/US 82 project will be a Denny's, not an 88-unit low income housing project, though he had heard that rumor. Meeting was adjourned at 7:00 pm.

**Members Present:** Harrell Hignight, Jack Braley, Grady Epperson, Winfred Thompson, Burl Minter, Todd Erwin     *Manager - Hal Harris*                      *Guests – Connie Barron*



Minutes of Monthly Board Meeting  
Central Bowie County WSC  
March 1, 2016

Meeting was called to order by President Harrell Hignight at 6:00 pm.

**Public Discussion:** None

**Approve Minutes:** The minutes of the February 2, 2016 and February 8, 2016 meeting were read. A motion was made by Mr. Atkinson to approve minutes. Seconded by Mr. Coleman. Motion carried. 7/0/0

**Secretary/Treasurer:** Treasurer's report for February was reviewed. A motion was made by Mr. Atkinson to approve report. Seconded by Mr. Thompson. Motion carried. 7/0/0

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Jan 2016 Stats: UAW- 14.21%, YTD Ratio – 77.77%, Connections – 2695. The 6" waterline crossing Anderson Creek on US 259S was replaced by directional boring. The 4" waterline crossing the creek on CR 4214 was replaced by directional boring.

**Old Business:**

CCN Amendment: No action

Consider and take action on applications for service: No action

New Office Building: General Manager reported that Patterson Engineering plans to have bid package ready by March 10<sup>th</sup>.

Consider and take action on wholesale water purchase from the City of New Boston: No action

Consider and take action on water quality improvement alternatives: Tom Pruitt and Mike Tibbets, Hayter Engineering, Paris, Texas, gave a presentation on preliminary findings regarding installation of chlorination systems at the three locations where we receive water from Texarkana. It was generally agreed that before further action is taken, CBCWSC should enter into an agreement with Hayter Engineering to identify the basic requirements and formulate a preliminary cost estimate for the project. Mr. Pruitt agreed to draft an Engineering Services Agreement. A motion was made by Mr. Atkinson to authorize the General Manager to sign the agreement for CBCWSC. Seconded by Mr. Coleman. Motion carried. 7/0/0

**New Business:**

Consider and take action on Budget: No action

Consider and take action on Variance Request Account 2540: No variance granted.

Consider and take action on Engineering Services Agreement with Hayter Engineering: No action.

Consider and take action on Variance Request – CR 4105: Motion was made by Mr. Atkinson to approve variance. Seconded by Mr. Sanford. Motion carried. 7/0/0

**Executive Session:** None. It was agreed that no personnel actions were necessary.

**Non-agenda Items:** General Manager noted that Leak Detection equipment is available for purchase or can be borrowed from the TWDB.

**Members Present:** Harrell Hignight, Jack Braley, Tom Coleman, Winfred Thompson, Harry Sanford, Todd Erwin, Hamp Atkinson    *Manager - Hal Harris*        *Guests – Tom Pruitt, Mike Tibbets*

Minutes of Special Board Meeting  
Central Bowie County WSC  
March 17, 2016

Meeting was called to order by Harrell Hignight at 7:20 pm.

**New Business:**

Election of Officers:

Mr. Coleman moved that all officer positions remain the same. Seconded by Mr. Braley. Motion carried.  
8/0/0

Harrell Hignight was elected President.  
Jack Braley was elected Vice-President.  
Tom Coleman was elected Secretary/Treasurer

Committee Appointments:

1. Standing Credentials Committee Members were appointed as follows:

Tom Coleman – Chairman  
Harry Sanford  
Connie Barron – Non-Director/Employee Representative

2. Budget Committee members were appointed as follows:

Tom Coleman  
Harrell Hignight  
Grady Epperson

3. Todd Erwin was designated as Insurance Advisor

Meeting was adjourned at 7:23 pm

**Members Present:**

Harrell Hignight, Tom Coleman, Jack Braley, Winfred Thompson, Burl Minter, Harry Sanford, Hamp Atkinson, Grady Epperson  
*Manager - Hal Harris*

Minutes of Annual Meeting  
Central Bowie County WSC  
March 17, 2016

Meeting called to order by Presiding Director, Harrell Hignight, at 7:00 pm.

Invocation was given by Burl Minter.

Mr. Hignight announced that a quorum of the membership was present and that the meeting could proceed. There were 21 members present.

The minutes of the March 19, 2015 annual meeting were read. A motion was made to approve minutes as read by Mr. Atkinson. Motion was seconded by Mr. Harry Sanford. Motion carried unanimously.

General Manager, Hal Harris, discussed 2015 income and expenses, 2016 budget, and water conservation. Corporation net worth on 1 Jan 16 was \$7,016,150.00, up \$121,125.00 from 1 Jan 2015. Mr. Harris noted that the recent Capital Improvements Projects are complete except for some minor clean up.

Mr. Hignight stated that elections were cancelled because all incumbents sought re-election and were unopposed. Mr. Hignight then read Resolution 020216 into the minutes and announced election results as follows:

Burl Minter  
Harry Sanford  
Jack Braley

There were no objections from the members present.

Mr. Carl Hughes asked about Boil Water Notice notification procedures. Mr. Mike Harkins asked about the feasibility of in-line meters capable of transmitting telemetry as a tool for leak detection. Mr. Hignight discussed the recent Boil Water Notice and proposal by Hayter Engineering for new system to boost disinfectant residuals.

Door prizes were awarded.

Meeting was adjourned at 7:23 pm.

**Board Members Present:** Tom Coleman, Jack Braley, Harrell Hignight, Winfred Thompson, Burl Minter, Hamp Atkinson, Harry Sanford, Grady Epperson  
**Staff Present:** Hal Harris, Connie Barron

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
April 5, 2016

Meeting was called to order by President Harrell Hignight at 7:00 pm.

**Public Discussion:** None

**Approve Minutes:** The minutes of the March 1, 2016 and March 17, 2016 meeting were read. A motion was made by Mr. Braley to approve minutes. Seconded by Mr. Epperson. Motion carried. 7/0/0

**Secretary/Treasurer:** Treasurer's report for March was reviewed. A motion was made by Mr. Epperson to approve report. Seconded by Mr. Sanford. Motion carried. 7/0/0

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Feb 2016 Stats: UAW- 31.53%, YTD Ratio – 63.38%, Connections – 2693. Letter to the Board by Dr. Abram Winters was discussed. He was dissatisfied about receiving a card requesting a meter reading. He urged the Board to amend rules to allow estimating or find a way to prevent meter cavity from filling with water. No action or change in policy will occur. President Hignight will send Dr. Winters a letter on behalf of the board.

**Old Business:**

CCN Amendment: No action

Consider and take action on applications for service: Application for service by Robert Simmons on CR 4219 was discussed. There are no facilities in place at this location, and an extension is required. It was agreed that the best approach would be to connect flush valves at McClure and Kemp. It would require crossing Karen Ozymy tract. Karen Ozymy applied for service in 2002. It was agreed that if Karen Ozymy still desires service to her property, the cost will be governed by the board's directive as detailed in the minutes of the August 8, 2005 Special Board Meeting.

New Office Building: Plans, Specifications, and Bid Documents were discussed.

Consider and take action on wholesale water purchase from the City of New Boston: No action

Consider and take action on water quality improvement alternatives: No action

**New Business:**

Consider and take action on Budget: Secretary/Treasurer directed that budget would be amended by re-allocating funds from short term Capital Improvements to Contract Labor as necessary to cover the cost of the 259 Anderson Creek bore.

Consider and take action on Engineering Services Agreement with Hayter Engineering: A motion was made by Mr. Coleman to execute the agreement relating to plans and cost estimate for LAS/Chlorine booster system. Seconded by Mr. Atkinson. Motion carried. 7/0/0 action.

Consider Property Insurance Renewal: General Manager noted that it renews in June. No action.

Accept 2015 Financial Audit: Copies were provided. Matter was tabled.

**Executive Session:** None

**Non-agenda Items:** None

**Members Present:** Harrell Hignight, Jack Braley, Tom Coleman, Harry Sanford, Hamp Atkinson, Grady Epperson, Burl Minter *Manager - Hal Harris*



Minutes of Monthly Board Meeting  
Central Bowie County WSC  
May 3, 2016

Meeting was called to order by President Harrell Hignight at 7:00 pm.

**Public Discussion:** None

**Approve Minutes:** The minutes of the April 5, 2016 meeting were read. A motion was made by Mr. Atkinson to approve minutes. Seconded by Mr. Epperson. Motion carried. 8/0/0

**Secretary/Treasurer:** Treasurer's report for April was reviewed. A motion was made by Mr. Minter to approve report. Seconded by Mr. Thompson. Motion carried. 8/0/0

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Mar 2016 Stats: UAW- 17.02%, YTD Ratio – 64.03%, Connections – 2698.

**Old Business:**

CCN Amendment: No action

Consider and take action on applications for service: No action

New Office Building – Consider and take action on bids: Three bids (Contech Contractors, Inc.; Rogers Equipment Company & Construction, LLC.; and Four Thirteen, Inc.) were reviewed. Contech was the apparent low bidder. The bids all exceeded the amount budgeted. There was much discussion. A committee was formed which included Mr. Hignight, Mr. Coleman, Mr. Epperson, and Mr. Atkinson if available. The committee will meet with the engineer to discuss bids, bid items, unit costs, procedures, and alternatives. The committee will make a recommendation at the next meeting, if not before, about how to proceed.

Consider and take action on wholesale water purchase from the City of New Boston: No action

Consider and take action on water quality improvement alternatives: General Manager reported that Tom Pruitt was no longer with Hayter Engineering, and that Mike Tibbets would be taking the lead on the project.

Consider Property Insurance Renewal: No action

Accept 2015 Financial Audit: Motion to accept was made, seconded, and carried. 8/0/0

**New Business:**

Consider and take action on Budget: No action

**Executive Session:** None.

**Non-agenda Items:** None

Meeting was adjourned at 9:00 pm

**Members Present:** Harrell Hignight, Jack Braley, Tom Coleman, Winfred Thompson, Harry Sanford, Hamp Atkinson, Grady Epperson, Burl Minter *Manager - Hal Harris*



Minutes of Monthly Board Meeting  
Central Bowie County WSC  
June 7, 2016

Meeting was called to order by President Harrell Hignight at 7:00 pm.

**Public Discussion:** None

**Approve Minutes:** The minutes of the May 3, 2016 meeting were read. A motion was made by Mr. Erwin to approve minutes. Seconded by Mr. Braley. Motion carried. 6/0/0

**Secretary/Treasurer:** Treasurer's report for May was reviewed. A motion was made by Mr. Braley to approve report. Seconded by Mr. Epperson. Motion carried. 6/0/0 General Manager directed to close BankcorpSouth RD accounts and Guaranty Bond TWDB account and move funds to General Checking.

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Apr 2016 Stats: UAW- 11.75%, YTD Ratio – 62.75%, Connections – 2701. The Rock Creek EST may need a chemical cleaning.

**Old Business:**

CCN Amendment: City of Dekalb's re-filed amendment for area south of Industrial Park is tentatively approved by Public Utilities Commission. General Manager reported that a request for service had been made to the City of Dekalb. The property is on Elliot Lane west of the City's Dual Certification area.

Consider and take action on applications for service: No action

New Office Building: Mr. Braley made a motion to adopt Resolution 060716 and accept bid of \$242,068.50 by Contech Contractors for new office. Seconded by Mr. Atkinson. Motion carried. 5/1/0

Consider and take action on wholesale water purchase from the City of New Boston: No action. Some discussion occurred.

Consider and take action on water quality improvement alternatives: No action.

**New Business:**

Consider and take action on Budget: No action. General Manager noted that additional funds are needed for easement filing.

**Executive Session:** None.

**Non-agenda Items:** General Manager discussed Fazio Flush Valve effluent control.

Meeting was adjourned at 8:35 pm

**Members Present:** Harrell Hignight, Jack Braley, Tom Coleman, Grady Epperson, Todd Erwin, Hamp Atkinson

*Manager - Hal Harris*

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
July 5, 2016

Meeting was called to order by President Harrell Hignight at 7:00 pm.

**Public Discussion:** None

**Approve Minutes:** The minutes of the June 7, 2016 meeting were read. A motion was made by Mr. Coleman to approve minutes. Seconded by Mr. Erwin. Motion carried. 6/0/0

**Secretary/Treasurer:** Treasurer's report for June was reviewed. A motion was made by Mr. Coleman to approve report. Seconded by Mr. Minter. Motion carried. 6/0/0

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. May 2016 Stats: UAW- 13.46%, YTD Ratio – 61.74%, Connections – 2705. Chart comparing 2011 vs 2016 water purchased, sold, and flushed was discussed. GM reported that somebody stole a meter/timer/valve and tried to pull a flush valve stack out of the ground on CR 2008.

**Old Business:**

CCN Amendment: No action

Consider and take action on applications for service: No action

New Office Building: Building was ordered.

Consider and take action on wholesale water purchase from the City of New Boston: No action.

Consider and take action on water quality improvement alternatives: No action.

**New Business:**

Consider and take action on Budget: Motion was made by Mr. Coleman to amend budget by re-allocating \$1,500 from debt reduction to easement filing. Seconded by Mr. Hignight. Motion carried. 6/0/0.

Consider and take action on Disconnection Procedures: Some discussion occurred. No action.

**Executive Session:** None.

**Non-agenda Items:** TCEQ Agreed Order and fine were discussed.

Meeting was adjourned at 7:50 pm

**Members Present:** Harrell Hignight, Jack Braley, Tom Coleman, Winfred Thompson, Todd Erwin, Burl Minter

*Manager - Hal Harris*

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
August 2, 2016

Meeting was called to order by President Harrell Hignight at 7:00 pm.

**Public Discussion:** None

**Approve Minutes:** The minutes of the July 5, 2016 meeting were read. A motion was made by Mr. Braley to approve minutes. Seconded by Mr. Thompson. Motion carried. 7/0/0

**Secretary/Treasurer:** Treasurer's report for July was reviewed. A motion was made by Mr. Minter to approve report. Seconded by Mr. Thompson. Motion carried. 7/0/0

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. June 2016 Stats: UAW- 8.66%, YTD Ratio – 63.15%, Connections – 2708.

**Old Business:**

CCN Amendment: No action

Consider and take action on applications for service: No action

New Office Building: General Manager reported that a pad was constructed.

Water Supply/Production Strategies: General Manager reported that he attended the Riverbend Water Resources Stake Holder's Meeting.

Consider and take action on water quality improvement alternatives: Mike Tibbets presented Hayter Engineering's Disinfection System Improvements Engineering Report. Estimated cost for recommended improvements at all three pump stations was \$628,187 for the ideal system and \$504,763 for the reduced cost version. If done separately the cost estimates are as follows: Dekalb - \$182,140; 98 - \$161,253; Rock Creek - \$169,119. A motion was made by Mr. Minter to enter into agreement with Hayter Engineering to proceed with design and construction of Disinfection System Improvements and Pumpstation Modifications at the Dekalb Station. Seconded by Mr. Coleman. Motion carried. 7/0/0

**New Business:**

Consider and take action on Budget: It was generally agreed that a budget item labeled "Disinfection System Improvements" be created under Short Term Capital Improvements and that \$6,380.00 be re-allocated from debt reduction to Disinfection System Improvements.

Appoint Director: Motion was made by Mr. Coleman to appoint Blake Carlow to finish the unexpired term of Mr. Atkinson. Seconded by Mr. Sanders. Motion carried. 7/0/0.

Appoint Riverbend Representative: It was generally agreed that no appointment would be necessary at this time.

**Executive Session:** None.

**Non-agenda Items:** General Manager discussed Mrs Alford's need for second water source and meter replacement.

Meeting was adjourned at 9:25 pm

**Members Present:** Harrell Hignight, Jack Braley, Tom Coleman, Winfred Thompson, Harry Sanford, Burl Minter, Grady Epperson     *Manager - Hal Harris     Guest – Mike Tibbets*



Minutes of Monthly Board Meeting  
Central Bowie County WSC  
September 6, 2016

Meeting was called to order by President Harrell Hignight at 7:00 pm.

**Public Discussion:** None

**Approve Minutes:** The minutes of the August 2, 2016 meeting were read. A motion was made by Mr. Minter to approve minutes. Seconded by Mr. Braley. Motion carried. 7/0/0

**Secretary/Treasurer:** Treasurer's report for August was reviewed. A motion was made by Mr. Epperson to approve report. Seconded by Mr. Sanford. Motion carried. 7/0/0

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. July 2016 Stats: UAW- 10.30%, YTD Ratio – 64.27%, Connections – 2715.

**Old Business:**

CCN Amendment: No action

Consider and take action on applications for service: No action

New Office Building: General Manager reported that new office building parts have arrived.

Water Supply/Production Strategies: No action.

**New Business:**

Consider and take action on Budget: No action

Variance CR 3103: No form. No representative. No action.

**Executive Session:** None.

**Non-agenda Items:** None

Meeting was adjourned at 7:45 pm

**Members Present:** Harrell Hignight, Jack Braley, Tom Coleman, Harry Sanford, Burl Minter, Grady Epperson, Blake Carlow *Manager - Hal Harris*



Minutes of Monthly Board Meeting  
Central Bowie County WSC  
October 4, 2016

Meeting was called to order by President Harrell Hignight at 7:00 pm.

**Public Discussion:** None

**Approve Minutes:** The minutes of the September 6, 2016 meeting were read. A motion was made by Mr. Sanford to approve minutes. Seconded by Mr. Hignight. Motion carried. 9/0/0

**Secretary/Treasurer:** Treasurer's report for September was reviewed. A motion was made by Mr. Hignight to approve report. Seconded by Mr. Erwin. Motion carried. 9/0/0

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. August 2016 Stats: UAW- 8.93%, YTD Ratio – 65.23%, Connections – 2718.

**Old Business:**

CCN Amendment: No action

Consider and take action on applications for service: No action

New Office Building: Mr. Braley made a motion to install flooring in new building according to Mr. Hignight's recommendations. (Tile in the two bathrooms and floating vinyl planks in the rest. Cost for supplies will be near \$2,800.00. Labor will be donated by Mr. Hignight.) Motion was seconded by Mr. Minter. Motion carried 8/1/0 No money was budgeted for this project at this time. It was generally agreed that Mr. Jim Monk would be contacted by the GM about assisting/consulting/representing CBCWSC regarding the installation of the power service cable between the new building and the SWEPCO pedestal.

Water Supply/Production Strategies: No action.

**New Business:**

Consider and take action on Budget: No action

Health Insurance: General Manager noted that the cost was going up 6%, and that we would be selecting a different plan.

Grand Opening: There was some discussion. No action taken.

2017 Budget: It was agreed that the Budget Committee members will remain the same: Mr. Coleman, Mr. Hignight, and Mr. Epperson. General Manger will provide draft at next meeting.

Variance CR 3103: Motion was made by Mr. Erwin to approve variance. Seconded by Mr. Epperson. Motion carried 8/1/0

**Executive Session:** None.

**Non-agenda Items:** It was agreed the Jan 3, 2017 and July 4, 2017 meetings will be re-scheduled to Jan 10, 2017 and July 11, 2017 respectively.

Meeting was adjourned at 8:16 pm

**Members Present:** Harrell Hignight, Jack Braley, Tom Coleman, Harry Sanford, Burl Minter, Grady Epperson, Blake Carlow, Todd Erwin, Winfred Thompson *Manager - Hal Harris*

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
November 1, 2016

Meeting was called to order by President Harrell Hignight at 7:00 pm.

**Public Discussion:** None

**Approve Minutes:** The minutes of the October 4, 2016 meeting were read. A motion was made by Mr. Erwin to approve minutes. Seconded by Mr. Thompson. Motion carried. 7/0/0

**Secretary/Treasurer:** Treasurer's report for October was reviewed. A motion was made by Mr. Braley to approve report. Seconded by Mr. Coleman. Motion carried. 7/0/0

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Sep 2016 Stats: UAW- 14.15%, YTD Ratio – 65.55%, Connections – 2732.

**Old Business:**

CCN Amendment: No action

Consider and take action on applications for service: No action

New Office Building: General Manager reported that construction is ahead of schedule.

Water Supply/Production Strategies: No action.

**New Business:**

Consider and take action on Budget: No action

Variance CR 1101: Mr. Erwin made a motion to approve variance allowing bartering of 2 EBI Fees if two meters installed and allow ½ of projected project cost to be paid up front. Remaining project cost to be paid post construction. Seconded by Mr. Epperson. Motion carried. 7/0/0

**Executive Session:** None.

**Non-agenda Items:** None

Meeting was adjourned at 7:40 pm

**Members Present:** Harrell Hignight, Jack Braley, Tom Coleman, Winfred Thompson, Burl Minter, Grady Epperson, Todd Erwin     *Manager - Hal Harris*

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
December 6, 2016

Meeting was called to order by President Harrell Hignight at 6:03 pm.

**Public Discussion:** Mr. Doss Lamb explained his situation relating to his meter readings and alleged water usage.

**Approve Minutes:** The minutes of the November 1, 2016 meeting were read. A motion was made by Mr. Minter to approve minutes. Seconded by Mr. Minter. Motion carried. 8/0/0

**Secretary/Treasurer:** Treasurer's report for November was reviewed. A motion was made by Mr. Minter to approve report. Seconded by Mr. Hignight. Motion carried. 8/0/0

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. October 2016 Stats: Connections – 2736 UAW- 14.16%. YTD Ratio – 65.26%.

**Old Business:**

CCN Amendment: No action

New Office Building: General Manager reported that the building was declared substantially complete. It was agreed that final pay request be paid, that the engineer be paid, but that the retainage would be retained until punch list items were addressed.

Water Supply/Production Strategies: General Manager reported that is not likely that TWU will ever agree to a wholesale water contract amendment increasing our delivery rate by an amount which will meet TCEQ requirements. General Manager discussed Riverbend Water Resources District in general and noted that changes in legislation may allow water supply corporations to become a member of the district in the future. In addition, Riverbend is considering taking on "partners" and the CEO is willing to come and discuss this concept with the Board of Directors.

Disinfection System Improvements: General Manager noted that some progress has been made in design and that a payment to Hayter Engineering has been made. The General Manager will be meeting with Mr. Tibbitts later this week.

**New Business:**

Budget Re-alignments: No action

Consider and take action on Annual Meeting Procedures, forms, and ballot: Motion was made by Mr. Thompson to approve procedures and materials. Seconded by Mr. Sanford. Motion carried. 8/0/0

Consider and take action on 2017 Budget: Mr. Thompson made a motion to approve 2017 budget as recommended by budget committee. Seconded by Mr. Erwin. Motion carried. 8/0/0.

Consider variance account #757: Motion was made, seconded, and carried to approve variance.

Adjustment will be made to account as requested, member will be charged for 3,000 gallons instead of 33,000 gallons.

Consider and take action on amending Personnel Policies relating to accrued leave: There was general agreement that some changes should be made, as long as the changes were in accordance with Federal Law, Texas Law, and TWC guidance. General Manager will draft resolution with proposed changes to be considered at next meeting.

Consider and take action on amending Personnel Policies relating to payroll deductions: There was general agreement that some changes should be made, as long as the changes were in accordance with Federal Law, Texas Law, and TWC guidance. General Manager will draft resolution with proposed changes to be considered at next meeting.

**Executive Session:** None.

**Non-agenda Items:** General Manager noted that due to cost control measures, subscriptions to the TRWA magazine, *Quench*, will be limited to 5 per entity. CBCWSC's are allocated thusly: Mr. Harris, Mr. Hignight, Mr. Braley, Mr. Coleman, and Mr. Carlow. No additional copies at \$30/year will be requested.

Meeting was adjourned at 8:05 pm

**Members Present:** Harrell Hignight, Jack Braley, Harry Sanford, Burl Minter, Grady Epperson, Blake Carlow, Winfred Thompson, Todd Erwin – *Manager - Hal Harris*

